

**Agenda**  
**SCCAP Board of Directors Meeting**  
Monday, April 12, at 6:00 P.M. **\*Virtual Meeting\***  
Link & instructions for public access at end of document.

**SCCAP Mission: We provide opportunities for low-income individuals and families to achieve personal and economic independence.**

**Finance Committee, please connect with John via phone/email prior to meeting**

**Call to Order – President Tom Pappas**

**Roll Call – Kathy Byrd**

**Planning & Evaluation Committee: Bethany Penrod, Chair**

- **Head Start/All Staff COLA (Attachment 1A, 1B, 1C) - Bd action required.**

Motion: Move to approve a 1.22% COLA for Head Start/ Early Head Start staff

Made by:

Second:

Motion: Move to approve a 1.22% COLA for non-Head Start staff

Made by:

Second:

- **2020 SCCAP Community Needs Assessment (Attachment 2) - Bd action required.**

Motion to approve use of the 2020 SCCAP Community Needs Assessment.

Made by:

Second:

- **HS Quarterly Monitoring Summary (Attachment 3) – No Bd action req**
- **2020-2021 Weatherization Program Monitoring Report (Attachment 4) – No Bd action req**
- **2020 CSBG Annual Report (Attachment 5) – No Bd action req**

**Consent Agenda - Secretary Kathy Byrd**

- **December Minutes**
- **February Minutes**
- **Financial Reports through 12/31/2020 (Attachment 6 A-D)**
- **Credit Card Statements through 2/16/21 and 3/16/21 (Attachment 6 E-F)**

**Consent agenda approval constitutes approval of a**

1. Motion to accept the December 2020 minutes with minor corrections as noted, should corrections be needed.
2. Motion to accept the February 2021 minutes with minor corrections as noted, should corrections be needed.

3. Motion to accept the Financial Reports through 12/31/21 as presented.
4. Motion to accept the Credit Card Statements as presented.

Motion to accept consent agenda as presented.

Made by:

Second:

**Finance Committee: Kelly Walter, Chair**

- **Committee Report**

**Recruitment Committee: Tom Pappas, Chair**

- **Brown County Public Sector Seat**- Vacancy and recruitment discussion
- **Monroe County Public Sector Seat** – Update on Mr. Jim Whitlatch and the County Commissioners’ appointment

**Executive Committee: Tom Pappas, Chair**

- **Executive Director’s Report (Attachment 7) No Bd action req**

**Adjournment**

Motion to adjourn.

Made by:

Second:

**PROPOSED BOARD MEETING/STANDING COMMITTEE SCHEDULE**

MEETINGS	TIME & LOCATION	DATE
April Board Meeting	6:00 p.m. virtual	April 12, 2021
Finance Committee	5:30 p.m. via phone/email	April 12, 2021
May Board Meeting	6:00 p.m. virtual	May 10, 2021

Xc: Agenda Posted at SCCAP & on our web site: [www.insccap.org](http://www.insccap.org)

The public is welcome to attend by dialing 605-313-5565. Enter the following access code when prompted: 222880 then enter the pound sign.

You may also attend by downloading the FCC app which is available on both the Google and Apple app stores. Once you have activated your app, the meeting ID is: laurieann56.

There is a desktop FCC app you can download for your laptop/desktop. To join via the desktop app: Launch the FreeConferenceCall.com desktop application.

Click Join and enter your name, email address and the host's online meeting ID.

Join the audio portion of the online meeting by first clicking Phone on the Meeting Dashboard.